



County of Los Angeles
CHIEF ADMINISTRATIVE OFFICE

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<http://cao.lacounty.gov>

DAVID E. JANSSEN
Chief Administrative Officer

Board of Supervisors
GLORIA MOLINA
First District

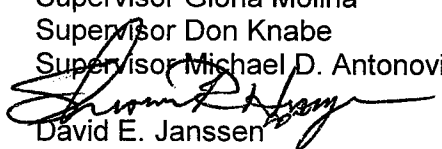
YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

June 4, 2007

To: Supervisor Zev Yaroslavsky, Chairman
Supervisor Yvonne B. Burke
Supervisor Gloria Molina
Supervisor Don Knabe
Supervisor Michael D. Antonovich
From: 
David E. Janssen
Chief Administrative Officer

**HOMELESS PREVENTION INITIATIVE -- NOTIFICATION OF AMENDMENT NUMBER ONE
TO SKID ROW FAMILIES DEMONSTRATION PROJECT SERVICES CONTRACT**

On June 26, 2006, your Board agreed to implement a twelve-month Demonstration Project with Beyond Shelter to help 500 homeless families from Skid Row to move into permanent housing in residential neighborhoods, and provide families with six full months of case management support to help them achieve stability and prevent future homelessness.

In accordance with the terms and conditions of the Skid Row Families Demonstration Project Services Contract, executed on September 26, 2006, I am notifying your Board within 15 days of execution of an amendment to the Contract.

On May 18, 2007, the Chief Administrative Office executed the attached Amendment Number One to the Skid Row Families Demonstration Project Services Contract to modify the Housing Resources 12-Month Budget by reducing the line item on Hotel Vouchers by \$10,000 and adding the line item Emergency Food/Transportation/Other Special Needs at an estimated cost of \$10,000. This change does not affect the Maximum Contract Sum.

If you have any questions, please contact me or your staff may contact Lari Sheehan at (213) 893-2477 or at lsheehan@cao.lacounty.gov. Thank you for your consideration.

DEJ:LS
KH:LR:hn

Attachment

c: Executive Officer, Board of Supervisors
County Counsel
Director, Children and Family Services



AMENDMENT NUMBER ONE

TO

**SKID ROW FAMILIES DEMONSTRATION PROJECT
SERVICES CONTRACT**

WITH

BEYOND SHELTER

**AMENDMENT NUMBER ONE TO THE SKID ROW FAMILIES DEMONSTRATION
PROJECT SERVICES CONTRACT WITH BEYOND SHELTER**

This Amendment Number One (hereafter, "Amendment") to the Skid Row Families Demonstration Project Services Contract (hereafter, "Contract ") is made and entered into at Los Angeles, California this 18th day of May, 2007, by and between the County of Los Angeles (hereafter "COUNTY") and Beyond Shelter (hereinafter "CONTRACTOR").

WITNESSETH

WHEREAS, on September 12, 2006 the Board of Supervisors delegated authority to the Chief Administrative Officer (CAO) to execute Contract to implement a skid row families demonstration project; and

WHEREAS, the Contract was executed on December 18, 2006; and

WHEREAS, the Board of Supervisors delegated authority to the CAO to prepare and execute amendments to the Contract which make technical changes as may be needed to implement the program; and

WHEREAS, this Amendment to the Contract is to add a line item to Exhibit B-2, Housing Resources 12-Month Budget; and

WHEREAS, this Amendment to the Contract is to modify Section 9.0, SERVICE TASKS TO ACHIEVE PERFORMANCE OUTCOMES, Subsection 9.1; and

WHEREAS, this Amendment is to make changes to Exhibit A-5, Protocols for Screening, to reflect the changes made in Section 9.0, Subsection 9.1; and

WHEREAS, this Amendment is prepared as set forth in the Contract, Part II, Paragraph 7.0, CHANGES AND AMENDMENTS;

NOW THEREFORE, COUNTY and CONTRACTOR mutually agree to the following change to the Contract:

1. PART 1, UNIQUE TERMS AND CONDITIONS, Section 4.0, CONTRACT SUM, Subsection 4.6.1 is added to 4.6 to read as follows:

- 4.6.1 Effective the date of execution of Amendment Number One by the CAO or May 18, 2007, whichever is later, the line item Hotel Vouchers is reduced by \$10,000, from \$108,000 to \$98,000, and line item Emergency Food/Transportation/Other Special Needs is added, at the estimated cost of \$10,000, as indicated in Exhibit B-2-1, Housing Resources 12-Month Budget, Revised, Effective May 18, 2007.

2. Exhibit B-2-1, Housing Resources 12-Month Budget, Revised, Effective May 18, 2007 is attached as Attachment 1 and incorporated and made part of Exhibit B-2;
3. Exhibit A, STATEMENT OF WORK, Section 9.0, SERVICE TASKS TO ACHIEVE PERFORMANCE OUTCOMES, Subsection 9.1, is modified to read as follows:
 - 9.1 Homeless families referred to Beyond Shelter by County of Los Angeles DPSS Homeless Case Managers (HCMs) with the Skid Row Assessment Team (SRAT) into the Skid Row Families Demonstration Project will be relocated outside the Skid Row area into short-term housing the same day or within 24 hours (unless they choose to remain at the Union Rescue Mission or other temporary housing program until relocation to permanent housing). Emergency Food/Transportation/Other Special Needs, may be utilized as needed. (Refer to Exhibit B-2-1). As the team leader, DCFS will take responsibility to coordinate the efforts of the SRAT. DCFS will also monitor and manage the contract. The majority of referred families will be simultaneously enrolled in the following two Beyond Shelter programs: 1) Crisis Intervention Program (temporary shelter placement); and 2) Housing First Program, (permanent housing placement, with the provision of six-months of home-based case management after the move to help families transition to stability) (Refer to Exhibit A-5, Protocols for Screening).
4. Exhibit A, STATEMENT OF WORK, Section 9.0, SERVICE TASKS TO ACHIEVE PERFORMANCE OUTCOMES, Subsection 9.12, is added to read as follows:
 - 9.12 Permanent Housing Move-In Costs and Other Needs funds may be utilized as needed when clients are moved into permanent housing.
5. Exhibit A-5-1, Skid Row Families Demonstration Project, Revised, is attached as Attachment 2 and incorporated and made part of Exhibit A-5.

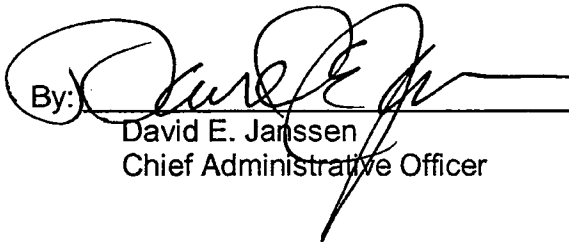
ALL OTHER TERMS AND CONDITIONS OF THE AGREEMENT REMAIN IN FULL FORCE AND EFFECT.

**AMENDMENT NUMBER ONE TO THE SKID ROW FAMILIES DEMONSTRATION PROJECT
SERVICES CONTRACT WITH BEYOND SHELTER**

IN WITNESS WHEREOF, the Board of Supervisors of the COUNTY of Los Angeles has caused this Amendment Number One to Skid Row Families Demonstration Project Services Contract, to be subscribed on its behalf by the Chief Administrative Officer and the CONTRACTOR has subscribed the same through its authorized officers, as of the day, month and year first above written. The persons signing on behalf of the CONTRACTOR warrant under penalty of perjury that they are authorized to bind the CONTRACTOR.

COUNTY OF LOS ANGELES

CONTRACTOR

By: 
David E. Janssen
Chief Administrative Officer

Beyond Shelter
Name of Agency


By: Tanya Tull
Name: Tanya Tull
Title: President / CEO

By: JoAnne Yokota
Name: JoAnne Yokota
Title: (Executive Director) Finance
Beyond Shelter Housing Director,
95-4197075 B.S.
Tax Identification Number

APPROVED AS TO FORM

This Amendment has been read and approved
as to content.

BY THE OFFICE OF COUNTY COUNSEL
RAYMOND G. FORTNER, JR., County Counsel

By: 
Kathy Bramwell
Principal Deputy County Counsel

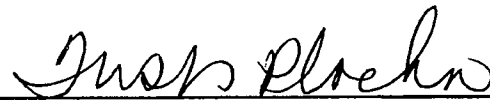
By: 
Patricia S. Ploehn, L.C.S.W., Director
Department of Children and Family Services

Exhibit B-2-1, Revised
Effective May 18, 2007

Beyond Shelter
Skid Row Families Demonstration Project
Family Emergency and Permanent Housing Needs

		Service Category		
# of Families		EMERGENCY HOUSING	Breakdown	Estimated Cost
EMERGENCY HOUSING				\$2,012,000
50		120-day Shelter Program LA County – LAHSA		Existing Program
200		Emergency/Transitional Shelters Existing Emergency Shelters & Transitional Housing in the Community-At-Large		Existing Programs
206-207 142-143 nights a month emergency hotel lodging		Extended Stay Hotels and Emergency Hotel Vouchers 90 Days (flexible)	206-207 families @ \$70/night – 90 days 142.8 nights/month emergency hotel @ \$70/night	\$ 1,420,000
40 to 41		Master-Leased Apartments One year – for families with special needs Some apartments may be rented for slightly less or more depending on family size.	40 to 41 families – approx. \$1,000 per month for 12 months	\$ 484,000
1,400 nights		Hotel Vouchers – DCFS Amended 4/18/07	(117 nights per month @ \$70 per night)	\$ 98,000
400		Emergency Food / Transportation/ Other Special Needs Move-in funds & moving costs, & Other Special Needs as related to maintaining a family in Emergency Housing including food vouchers, transportation costs, and/or other special needs – average of \$25 per family (flexible).	400 families - \$25.00 per family	\$ 10,000

	FEMA hotel vouchers: Emergency Food & Shelter Board – EFSP	Up to 28 days, when available	unknown value
PERMANENT HOUSING			\$1,700,000
30	Existing Subsidized Housing (nonprofit & project-based Section 8)		Existing Program
300	City of Los Angeles – Section 8 HACLA		Existing Program
50	County of Los Angeles – Section 8 HACoLA		Existing Program
100	2-Year Shallow Subsidy Shallow subsidies of \$500 per month for two years for 100 families	100 families - \$500 per month for 24 months	\$ 1,200,000
500	Move-In Costs & Other Needs Move-in funds & moving costs, & other special needs, and basic needs related to setting up a household; food vouchers, bus tokens – average of \$1,000 per family (flexible)	500 families - \$1,000 per family	\$ 500,000
	TOTAL		\$ 3,712,000

Skid Row Families Demonstration Project
LA DCFS, DPSS, DMH, DHS, & Beyond Shelter (BS)
Protocols for Screening

Engagement through DPSS HCM or SRAT
(or referral from Weingart Access Center or Walk-In to BS)

SKID ROW ASSESSMENT TEAM
(screening assessment & referral)

Immediate/Same Day Referral to

Beyond Shelter
EMERGENCY HOUSING PROGRAM

Family is placed in temporary shelter immediately, depending upon need and availability; i.e. 2-week hotel voucher could lead to master-leased apartment as shelter.

(Utilize Emergency Food/Transportation/Other Special Needs Funds, as Needed)

**120-day
Shelter Program**

**Emergency/
Transitional Shelter**

**Extended
Stay Hotel/Motel**

**Master-Leased
Apartment**

**Hotel
Voucher**

Unless referred into a substance abuse treatment program or D/V shelter, the majority of families will be simultaneously enrolled into Beyond Shelter's Housing First Program either upon the initial contact for emergency housing or within 30 days, as the family is further assessed for substance abuse and/or D/V or special needs.

BEYOND SHELTER'S HOUSING FIRST PROGRAM

Screening & Assessment

**Development of Family Action Plan
& Application for Section 8 (when applicable)**

HOUSING SEARCH BEGINS...

Movement into Permanent Housing
(will occur within 60-90 for most families)

**Beyond Shelter provides home-based case management
for a minimum of six months after the move**

Move-in Costs and Other Needs

**Subsidized
Housing**

City of L.A.

County Section 8

**2-Years Shallow
Subsidy**